



Information Technology Sub (Finance) Committee

Date: FRIDAY, 30 SEPTEMBER 2016
Time: 11.30 am
Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Deputy Jamie Ingham Clark (Chairman)
Deputy Roger Chadwick (Deputy Chairman)
Randall Anderson
Nigel Challis
Deputy John Chapman
Jeremy Mayhew
Hugh Morris
Sylvia Moys
Graham Packham
Chris Punter
Deputy John Tomlinson
James Tumbridge

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Lunch will be served in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on 7 June 2016.
For Decision
(Pages 1 - 4)
4. **OUTSTANDING ACTIONS**
Report of the Town Clerk.
For Information
(Pages 5 - 6)
5. **WORK PROGRAMME – TO FOLLOW**
Report of the Town Clerk.
For Decision
(To follow)
6. **UPDATE ON THE DEVELOPMENT OF A NEW IT STRATEGY**
Report of the Chamberlain.
For Information
(Pages 7 - 10)
7. **IT DIVISION - MEMBER UPDATE**
Report of the Chamberlain.
For Information
(Pages 11 - 14)
8. **UPDATE ON IT SERVICE PERFORMANCE**
Report of the Chamberlain.
For Information
(Pages 15 - 24)
9. **IT FINANCE UPDATE**
Joint report of the Chamberlain and the Chief Information Officer.
For Decision
(Pages 25 - 30)

- 10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
- 11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
- 12. **EXCLUSION OF THE PUBLIC**
 MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

- 13. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
 To agree the non-public minutes of the meeting held on 7 June 2016.

For Decision
(Pages 31 - 34)
- 14. **OUTSTANDING ACTIONS - NON-PUBLIC**
 Report of the Town Clerk.

For Information
(Pages 35 - 36)
- 15. **TRANSFORMATION PROGRAMMES REPORT**
 Report of the Chamberlain.

For Information
(Pages 37 - 54)
- 16. **MANAGED SERVICES CONTRACT**
 Report of the Chamberlain.

For Information
(Pages 55 - 84)
- 17. **IT RISK REPORT**
 Report of the Chamberlain.

For Information
(Pages 85 - 90)
- 18. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
- 19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**